

## Bid Notice

***Sealed bids*** will be received by the City Manager of the City of Seaford, 414 High Street, Seaford, DE 19973, until 2:30 p.m., prevailing time on Thursday, April 18, 2024 for **“Street Paving Bids Spring 2024.”** All bids will be opened in the City Hall Council Chambers and read aloud at this time. The City Manager and staff will then evaluate them for compliance.

**The bids may be presented to the Mayor and Council at their regular meeting on April 23, 2024 at 7:00 p.m.,** in the City Hall Council Chambers, 414 High Street. They may be awarded at this time. The Mayor and Council reserve the right to reject any and all bids.

Bids must be submitted in a sealed envelope, addressed ATTN: Charles Anderson, City Manager, City of Seaford, P.O. Box 1100, Seaford, DE 19973. The outside of the envelope must be marked **“Attn: City Manager, Street Paving Bids Spring 2024,”** and the bidder’s name shall be shown thereon. All proposals must be made on the bid form provided in the specifications. All proposals must conform to the bid documents. Faxed or e-mailed bids will not be accepted. Any exceptions will be evaluated for suitability and acceptance is at the sole discretion of the owner.

A bid bond must accompany each bid. The bid bond shall be equal to five percent of the total street improvements bid. The successful bidder must present the City Manager with a performance bond or bonds in an amount equal to the proposed schedule of work agreed to by the contract.

The successful bidder shall also secure and maintain, at its own expense, during the contract term, the types and limits of insurance outlined in the contract documents.

Complete specifications and contract documents will be available at the City of Seaford, 414 High Street, Seaford, Delaware 19973. Copies may be obtained by calling Berley Mears, Director of Public Works at (302) 629-8307 or Ashley Blalock, City Clerk, at (302) 629-9173

No bids may be withdrawn after the scheduled time from the receipt of bids for a period of thirty (30) days. The City of Seaford reserves the right to reject any and all bids and to waive any or all informalities in any bid or bids.

**City of Seaford**  
Charles Anderson  
City Manager

# INFORMATION FOR BIDDERS

**BIDS** will be received by the City of Seaford (herein called the “Owner”) at the office of the **City Manager, City Hall, 414 High Street, Seaford, Delaware until 2:30 p.m., prevailing time, on Thursday, April 18, 2024**, and then at said location publicly opened and read aloud.

**BIDDERS** are advised that the bid is for all materials, equipment, manpower and services, required for paving and patching various streets within the corporate limits of the City of Seaford.

Each BID must be submitted in a **sealed envelope**, addressed to the City Manager, City of Seaford, City Hall, P.O. Box 1100, Seaford, DE 19973. Each sealed envelope containing a bid must be **plainly marked on the outside as “Attn: City Manager – Street Paving Bids Spring 2024” and the envelope should bear on the outside the name of the BIDDER and their address.** If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER. Any BID received after that time and date specified shall not be considered.

All BIDS must be made on the required BID proposal form. All blank spaces for BID prices must be filled in, in ink, or type written, and the BID form must be fully completed and executed when submitted. One copy of the BID form is required. BIDS and/or alternate bids submitted by FAX or e-mail will not be accepted.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of the BIDS or authorized postponement thereof. No BIDDER may withdraw a BID within thirty (30) days after the actual date of the opening thereof.

BIDDERS must satisfy themselves of the accuracy of the required work in the BID documents by a review of the CONTRACT DOCUMENTS. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the location, use of property or conditions outlined in the CONTRACT DOCUMENTS.

Information obtained from an officer, agent or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve them from fulfilling any of the conditions of the contract.

The OWNER may make such investigation as they deem necessary to determine the ability of the BIDDER to provide the necessary materials and/or labor and equipment to carry out the work and the BIDDER shall furnish to the OWNER all such information for this purpose as the OWNER may request. The OWNER reserves the right to reject any BID if the evidence submitted by, or investigations of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the Agreement. A conditional or qualified BID will not be accepted.

## Information for Bidders

Award may be made to the lowest, responsible BIDDER. The Mayor and Council reserve the right to reject any and all bids. **The bids may be presented to the Mayor and Council at their Regular Meeting on April 23, 2024, at 7:00 p.m., in City Hall Council Chambers, 414 High Street, Seaford, DE.**

All work is to be completed and billed by June 28, 2024. The failure to complete all work, and/or the failure to bill the City of Seaford for said work by June 28, 2024, will be grounds to reject any future bids by this contractor.

The Contractor awarded the bid will commence the work required by the CONTRACT DOCUMENTS after the NOTICE TO PROCEED and will **complete the work in sixty-six (66) calendar days** from the projected date of award or April 24, 2024, unless the period for execution is extended in writing by the City Manager. No work will take place on Sundays. The Contractor will be charged **liquidated damages in the amount of \$100 per day** if the WORK extends past the sixty-six (66) calendar days or after the agreed upon extension date. Every effort will be made by the city to maximize the efficiency of operations with the paving contractor during this period.

The contractor shall submit a written certificate with each progress payment request (if applicable) that states he has paid his labor, vendors, suppliers, and subcontractors in full, less applicable retainage, for the period covered by his previous payment request. The Contractor shall provide the OWNER proof of release of liens prior to the OWNER issuing the final payment for the project.

All applicable laws, ordinances and the rules and regulations of all authorities having jurisdiction over the WORK shall apply to the contract throughout.

Each BIDDER is responsible for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure of the BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation respective to their BID.

# Detailed Specifications

Sealed bids are being accepted for the proposed street improvements as outlined herein. The intent is to contract with one firm for paving and patching work on a citywide basis. Streets detailed in this bid may receive milling, base repairs, patching, overlay, and striping as part of the intended work.

The prices bid for furnishing hot mix overlay shall include all necessary butt joints, incidental milling, utility adjustments and any other work necessary to produce a smooth transition between the new work and all existing locations adjoining the proposed installation. This shall include the top soiling and seeding of grassed areas adjacent to the new paving edges to create a smooth transition with a maximum slope of 2:1. In addition the contractor shall fill and stabilize any existing large depressions (sink holes and ruts) in the grade adjacent to the paving edge. These areas shall be back filled, top soiled and seeded. The successful contractor is to perform any required survey work to produce a true line, grade and profile of the road to be overlaid. The intent is to install the hot mix in a manner that will completely drain and prevent excessive amounts of standing water during and after rain events.

Material to be used is hot mixed, hot laid, bituminous concrete mix Type C (or equivalent). The successful bidder shall submit a specification of the material and the source of supply to the owner for approval with his bid. Bituminous concrete shall be spread by a spreading and finishing machine. Equipment shall be self-propelled type, approved by the Director of Public Works and capable of spreading the mixture true to the line, grade, width and crown specified. This equipment shall also be provided with means for heating the screed members so that it will prevent the accumulation of asphalt material.

An application of CRS-1 or RS-1 asphalt cement tack coat (or equivalent) shall be applied on all surfaces before placement of the hot-mix concrete on the roadway.

All other specifications necessary for the completion of the roadwork and not mentioned herein, shall conform to the State of Delaware Standard Specifications for Road and Bridge Construction, Section 401, Hot Mix; Hot-Laid Bituminous Concrete Pavement dated July 1985.

Base repairs, if needed, shall consist of excavation of the area directed to a depth of ten inches below pavement sub-grade. The excavation shall then be refilled with eight inches of CR-6 type crusher run and two inches of type C hot mix an alternative method is to excavate down six inches and fill with three lifts of two-inch hot mix for a total of six inches of type C hot mix (or equivalent), installed with the line and grade of the adjacent pavement. The area will then receive the scheduled surface course. **Actual payment will be based on the total square footage of base repairs directed and authorized by the Director of Public Works multiplied by the square foot price listed in the bid form.** Wedging as directed and authorized by the Director of Public Works may be an approved alternative to base repairs as appropriate.

## DETAILED SPECIFICATIONS

All existing road striping shall be replaced upon completion of pavement replacement. Permanent pavement striping shall be in accordance with DeIDOT STANDARD SPECIFICATIONS for epoxy resin paint striping.

Crosswalks shall be installed by furnishing and installing preformed retroreflective thermoplastic pavement marking with a preapplied Federal Specification Type IV glass bead coating throughout its entire cross sections on the newly applied bituminous asphalt pavement at the locations and in accordance with the patterns approved by the City of Seaford. Hot-applied by spray methods are acceptable as well.

The preformed retroreflective markings shall conform to the size and dimensions as shown in the Federal "Standard Highway Signs" book found at: <http://mutcd.fhwa.dot.gov/SHSe/pavement.pdf> as referred to in the Delaware Manual on Uniform Traffic Control Devices (DE MUTCD), Part 3, Markings. The crosswalk markings are to be 24" (inches) in width and spaced 24" (inches) apart and they are to be 6' (feet) in length. They shall be laid out centered in the middle of the roadway and spaced appropriately out on both sides. They all shall be done this same way so that they look uniform throughout the roadway.

The contractor shall provide all necessary labor, materials, equipment, sweeping, grading, tacking, cutting butt joints, and necessary traffic control. The intent of this bid is to provide all necessary work for a complete job. Signs, barricades, lights, and other necessary incidentals to detour traffic shall be furnished and maintained by the contractor at his/her expense.

The contractor is solely responsible to remove all vegetation from roadway surface and edges prior to top coat paving.

The contractor is to furnish all labor and materials necessary to raise or lower the elevations of all existing valve boxes, manhole lids, catch basin grates, and lamp hole cover if needed. The intent is that all utility obstructions of whatever nature be adjusted by the contractor to the final line and grade of the finished street. Upon completion of paving operations all manhole covers, catch basins grates, and water valve box lids shall be free of asphalt and functional (removable) after the paving is complete. The intent is that all utilities be adjusted by the contractor to the final line and grade of the finished street.

Included in these specifications, under Street "A", are requirements for the contractor to perform patching of potholes, trenches, etc. to be identified by the Owner. The successful bidder may be required to do various patching of streets throughout the City. This work will consist of fully saw cutting the existing pavement to the limits directed, removing and disposal of the debris. The area shall then be excavated to a depth of four inches below pavement sub-grade. The excavation shall then be refilled with two separate lifts of two-inch

## DETAILED SPECIFICATIONS

type C hot mix (or equivalent), installed with the line and grade of the adjacent pavement. The seams of the patches are to be crack filled. The crack filling materials may be hot applied rubber or polymer asphalts, or cold applied emulsion-based products. Payment for patching shall be made on a square foot basis of actual patch area placed. The contractor shall receive approval from the Director of Public Works for the proposed limits of the patch to be made prior to saw cutting or any other work. **No compensation will be given for work not preapproved by the Director of Public Works.**

Attached is a list of the streets that have been recently identified as requiring repair work. The list is tentative and the City of Seaford reserves the right to change the list as deemed necessary during the life of this contract.

Bidders are hereby notified that the bid is in a unit price format and may be adjusted to match available funds. The bid sheet only contains major items of work; all incidental items necessary shall be included by the bidder in the major bid items listed. The successful bidder is responsible for completing all of the required work within the prices bid on the bid sheet, whether listed or not. Prices bid shall include necessary survey work by the contractor required to produce a true line, grade and profile of the road. The intent is to install the hot mix in a manner that will completely drain and prevent excessive amounts of standing water during and after rain events. The application of the final hot mix surface course will require selective milling and/or butt joint installation at entrances, transitions to other paving elevations, curbs or sidewalks to ensure proper drainage and tie-in. The contractor is hereby notified that he shall include this work in his hot mix overlay price. During work operations, additional (or reduced) limits of each bid item may be directed by the owner based on actual field conditions and available funds.

Additional work must be authorized by the owner (in writing) and will be paid at the unit prices bid.

An award will be considered to the qualified contractor who presents the proposal with the lowest cost that fully meets the specifications. Experience will also be a factor in considering the award of the contract.

The successful bidder shall notify the City a minimum of 48 hours in advance of any work or paving operation. The intent is to notify the traveling public and the area residents of the impending operations. The roadway shall not be opened to traffic until bituminous mix has set and cooled sufficiently to resist distortion, abrasion, or pickup.

The successful bidder must present the City Manager with a bid bond equal to 5% of the total bid. A performance bond will also be required equal to the agreed scope of work for paving.

The successful bidder must also provide an insurance certificate prior to the commencement of work. Comprehensive Liability, Bodily Injury and Property Damage, and

***DETAILED SPECIFICATIONS***

Workmen's Compensation will be required in the amounts listed herein. The contractor shall secure and maintain at his own expense, during the contract term a commercial general liability insurance which insures against claims for bodily injury, property damage, personal injury and advertising injury arising out of or in connection with, any operations or work under this contract whether such operations are by the contractor, its employees, or subcontractors or their employees. The policy shall provide minimum limits of liability as follows:

- \$1,000,000.00 combined single limit – each occurrence
- \$2,000,000.00 combined single limit – general aggregate
- \$2,000,000.00 combined single limit – products/completed operations aggregate
- \$1,000,000.00 Business auto liability – combined single limit
- \$500,000.00 Workers compensation – each accident, each employee
- \$3,000,000.00 Umbrella excess liability insurance

All insurance shall name the owner; it's appointed and elected officials, officers, servants, agents and employees as insured. The commercial general liability policy shall afford coverage for the explosion, collapse and underground hazards, contractual liability and liability arising from independent contractors. Products and completed operations aggregate insurance shall be maintained for two years after completion of the project.

The contractor shall submit proposed insurance instruments to the City Manager prior to notice to proceed issued.

# BID PROPOSAL FOR The City of Seaford – Street Paving Spring 2024

To: City Manager  
City Hall  
414 High St.  
Seaford, DE 19973

Gentlemen,

Proposal of \_\_\_\_\_ (hereinafter called “Bidder”), organized and existing under the laws of the State of Delaware doing business as \_\_\_\_\_ (insert “a corporation” “partnership”, or “an individual” as applicable) to the City of Seaford, Delaware (hereinafter called “Owner.”)

In compliance with your Advertisement for Bids, BIDDER hereby proposes to supply all materials and labor necessary for the **City of Seaford – Street Paving Bids Spring 2024** project in strict accordance with the CONTRACT DOCUMENTS, within sixty-six (66) calendar days from April 24, 2024, and at the prices stated below unless the period for contract execution is extended in writing by the City Manager. No work will take place on Sundays. The Contractor will be charged **liquidated damages in the amount of \$100 per day** if the WORK extends past the sixty-six (66) calendar days or after the agreed upon extension date.

By submission of this BID, each BIDDER certified, and in the case of a joint BID each party thereto certified as to his own organization, that this BID has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this BID, with any other BIDDER or with any competitor.

Furnish & install all materials and labor for the prices stated below:

The following is a proposed list of streets considered for paving under this contract:

## **Dulany Street – From Oak Road heading west approx.. 1,600 feet**

Item Description	Est. Qty.	Unit Price	Total Price
1.5” Type C Hot Mix Overlay	37,650 sq. ft.		
Leveling Course	44 Tons		
Butt Joint	860 LF		
Install Manhole Riser Rings	6		
Install Valve Box Riser Rings	1		
Adjust Catch Basin Grate	2		



24" Wide White Thermoplastic Pavement Markings	60 LF		
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TOTAL BID AMOUNT \$\_\_\_\_\_

**Magnolia Drive. – Gate to First Speed Hump**

Item Description	Est. Qty.	Unit Price	Total Price
1.5" Type C Hot Mix Overlay	15,600 sq. ft.		
Leveling Course	22 Tons		
Butt Joint	223 LF		
Taper Edge Milling	20 LF		
Install Manhole Riser Rings	5		
Install Valve Box Riser Rings	6		
Adjust Catch Basin Grate	5		
Adjust Clean Out Lamp Hole Cover	1		

TOTAL BID AMOUNT \$\_\_\_\_\_

**STREET A – TO BE USED FOR STREETS NOT ANOTATED ABOVE**

Item Description	Est. Qty.	Unit Price
1.5" Type C Hot Mix Overlay	sq. ft.	
Leveling Course	Tons	
Tapered Edge Milling	LF	
Base Repairs	sq. ft.	
Street Patching	sq. ft.	
Butt Joint	LF	
4" Yellow Thermo Striping	LF	

## BID DETAIL

Price

Dulany Street –  
Oak Rd. heading west approx.. 1,600' \$ \_\_\_\_\_

Magnolia Drive –  
Gate to the first speed hump \$ \_\_\_\_\_

Grand Total  
Streets \$ \_\_\_\_\_

\_\_\_\_\_  
Officer of Company (please print or type)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone Number

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Business Address

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Cell Phone Number